



MINUTES

CITY COUNCIL REGULAR MEETING THURSDAY, APRIL 10, 2014 7:30 P.M.

BE IT KNOWN that the City Council of the City of Clute met in a regular meeting on Thursday, April 10, 2014 at 7:30 p.m. in the Council Chambers of the Clute City Hall.

PRESENT

Calvin Shiflet, Mayor
Jeff Crisp, Ward A
Don Oakes, Ward B
Shelly Key, Ward C
Travis Quinn, Ward D
David Culpepper, Ward E

STAFF PRESENT

Wallace Shaw, City Attorney
Gary Beverly, City Manager
Rosie Poitevint, City Clerk
John Wilkinson, Public Works Director
Doug Caffey, Building Inspector
Belinda Rickman, Warrant Officer
Mark Wicker, Police Chief

I. CALL MEETING TO ORDER

Mayor Shiflet called meeting to order

II. INVOCATION

City Attorney Wallace Shaw gave the invocation

III. PLEDGE OF ALLEGIANCE

Mayor Shiflet led the Pledge

IV. VISITORS NOT ON THE AGENDA

Please be advised that, during this section, Council members are governed by the Texas Open Meetings Act, which limits our ability to address questions or discuss items not specifically on the agenda. Our response to what you say can only be a statement of factual information, or a reading of existing policy. Any further response requires the topic to be placed on a future agenda. Please contact the City Clerk to file a written request to be placed on the agenda.

**No one spoke

V. NEW BUSINESS

A. CONSENT AGENDA

All matters under Item V., Consent Agenda, are considered to be routine by the City Council and will be enacted on a motion in the form listed below. There will be no separate discussion of these items other than the asking of questions for simple clarification. On objection by any party to the inclusion of any item of the Consent Agenda, that item shall be removed from the Consent Agenda. Such objection may be recorded at any time prior to the taking of a vote on the motion to approve the Consent Agenda. All such items shall be considered individually in the order in which they are objected to, immediately following the consideration of the Consent Agenda.

- i. Approve Minutes from Previous Meeting(s):
 - a. Joint Public Hearing, March 27, 2014, 7:00 p.m.
 - b. Regular Meeting, March 27, 2014, 7:30 p.m.
- ii. Approve the Parks Department Report;
- iii. Approve the Municipal Court Report;
- iv. Approve Code Enforcement/Building Official Report;
- v. Approve Public Works Department Report;
- vi. Approve the Police Department Report;
- vii. Approve the EMS Department Report;
- viii. Approve the Fire Marshal's Report;
- ix. Approve the Fire Department Report;
- x. Approve Payment of Current Accounts Payable;
- xi. Review Brazosport Water Authority Regular Session Minutes for February 25, 2014.

Motion was made by Councilman Quinn and seconded by Councilman Oakes to approve the consent agenda with the Public Works Report pulled for discussion as requested by Councilwoman Key. The vote was unanimous in favor of the motion.

Councilwoman Key asked if the Service Orders Status report is a report generated by the meter system and she also asked about the fleet and the cost savings in regard to that. Public Works Director said that the status report is for the number of service orders generated for the month not the meter system and the fleet cost savings is in regards to the replacement of tires mainly on the garbage trucks. We are using recaps/retreads which are about half the cost of new tires. A motion

was made by Councilman Crisp and seconded by Councilman Oakes to approve the Public Works report. The vote was unanimous in favor of the motion.

**Police Chief Mark Wicker requested that Council go back to the "Visitors Not on the Agenda" section. He spoke about a robbery at McDonalds and a young lady by the name of Lauren Beard, who used her car to block the suspect until law enforcement arrived. He presented Ms. Beard with an "Above and Beyond" plaque for her bravery. Everyone applauded her and gave her a standing ovation.

B. PROCLAMATION: APRIL 30th 2014 "CAROLYN WEATHERLY DAY"

Mayor Shiflet Proclaimed April 30th, 2014 as "Carolyn Weatherly Day". He commended her for all of her years of service as the librarian for the city and presented her with the Proclamation.

C. DISCUSS AND CONSIDER THE APPROVAL OF MYLARS FOR THE REPLAT OF THE WEST 72' OF LOT 14 AND ALL OF LOTS 15 AND 16 DENT SUBDIVISION NO. 2 AS RECORDED IN (86) VOL. 362, PG. 44 AND VOL. 1359 PG. 551 OF THE DEED RECORDS IF BRAZORIA COUNTY, TEXAS.

Building Inspector Doug Caffey explained that the reasoning for the replat was because the house and the driveway are on two separate lots, replatting would combine the two lots. A motion was made by Councilwoman Key and seconded by Councilman Oakes to approve the mylars for the replat. The vote was unanimous in favor of the motion.

D. DISCUSS AND CONSIDER THE APPROVAL OF THE FISCAL YEAR 2014-2015 BUDGET CALENDAR

City Manager Beverly provided Council with a proposed budget calendar and asked them for tentative approval. A motion was made by Councilman Crisp and seconded by Councilman Oakes to approve the proposed calendar. The vote was unanimous in favor of the motion.

E. DISCUSS AND CONSIDER A DATE TO ERECT NEW STREET SIGNS AND HOLD A "THANK YOU PARTY" FOR THE HIGH SCHOOL STUDENTS THAT WERE INVOLVED.

City Manager Beverly said that the Grasshoppers have done a great job with the new street signs and said he was open to ideas on how to thank them. He proposed May 3rd or May 31st to erect the signs and a "Thank You Party" if the dates are not conflicting with any end of year school projects. The proposed dates will be given to Mrs. Grable for confirmation. No action was taken.

F. DISCUSS AND CONSIDER RESCHEDULING APRIL 24, 2014 REGULAR MEETING.

Motion was made by Councilman Culpepper and seconded by Councilman Quinn to cancel the meeting on April 24, 2014. The vote was unanimous in favor of the motion.

G. DISCUSS AND CONSIDER SETTING A SPECIAL CITY COUNCIL MEETING ON TUESDAY, MAY 6, 2014 AT 6:30PM.

Motion was made by Councilman Oakes and seconded by Councilman Culpepper to set a special meeting on May 6, 2014 at 6:30p.m. The vote was unanimous in favor of the motion.

H. CITY MANAGER REPORT

City Manager Beverly gave his report that included the status 14 capital projects. (See Attachment) He also commended Public Works Director John Wilkinson and his water and sewer crew for working until 4 to 5 a.m. on a water leak so people would not be affected by it when they woke up. They worked until the job was completed.

VI. CLOSED EXECUTIVE SESSION AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT:

SECTION 551.087, GOVERNMENT CODE – DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: TO DISCUSS OR DELIBERATIONS REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNEMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE CITY COUNCIL SEEKS TO HAVE LOCATE, STAY OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF FINANCIAL OR OTHER INCENTIVES TO A BUSINESS PROSPECT; TO-WIT:

1. Woodshore Development
2. Liberty Street

Mayor Shiflet retired Council for Executive Session.

Motion was made by Councilman Culpepper and seconded by Councilman Quinn to come out of Executive Session. The vote was unanimous in favor of the motion.

VII. ACTION TAKEN AS A RESULT OF THE CLOSED EXECUTIVE SESSION:

SECTION 551.087, GOVERNMENT CODE – DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS: TO DISCUSS OR DELIBERATIONS REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNEMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE CITY COUNCIL SEEKS TO HAVE LOCATE, STAY OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF FINANCIAL OR OTHER INCENTIVES TO A BUSINESS PROSPECT; TO-WIT:

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2. Liberty Street

No action taken by Council

VIII. ADJOURNMENT

Motion was made by Councilman Oakes and seconded by Councilman Culpepper to adjourn the meeting. The vote was unanimous in favor of the motion.



Calvin Shiflet, Mayor

ATTEST:



Rosie Poitevint, City Clerk



• GLO 2.2 Disaster Recovery Grant
\$1.6 Million Grant

- 2 - Generators
- (Radio **) SCADA for 19 Lift Stations
- ** Current SCADA \$4,100/Mo Phone Switch on Water Wells

PROGRESS MEETING WITH GLO: Friday, 04/04/2014

Bid Date: 05/13/2014 @ 2:00pm
 Council Approval: 05/22/2014

Scheduled Construction: One (1) Year

City Manager Report

AS OF: 04/10/2014

TEMPLE DITCH DRAINAGE

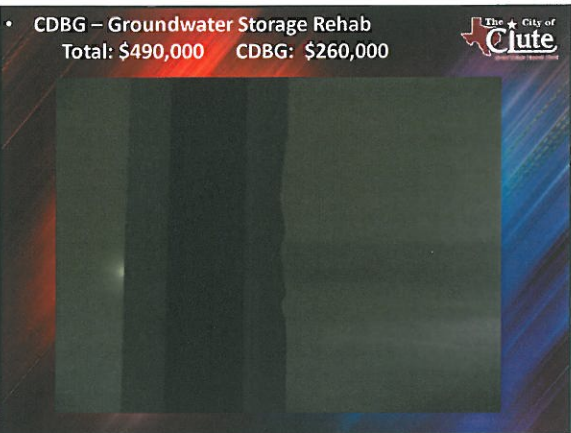
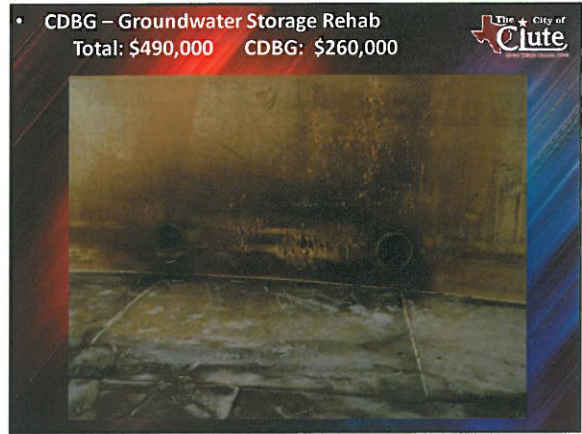
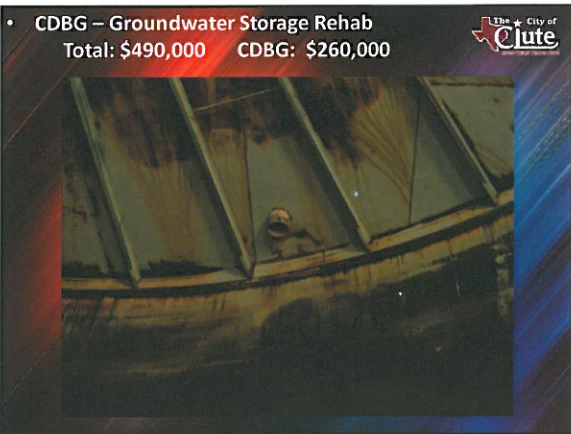
TEMPLE DITCH:
 Drainage Work Completed
 Future Drainage Work
 2015-2014 Street Overlays

Capital Projects


1. GLO 2.2 Disaster Recovery Grant
2. Hargett Drainage
3. County Roadwork
4. CDBG – Groundwater/Elevated Storage Rehab
5. Chapter 380 – College Park Section 6
6. Chapter 380 – Woodshore Development
7. New Fire Station
8. Liberty Street
9. Schneider Electric – Automatic Meter Reading
10. Schneider Electric – WWTP Upgrade
11. Schneider Electric – Lighting Retrofits
12. Street Signs / Banners
13. Median Beautification
14. BASF / Sewer Line Replacement

County Roadwork

PROJECT	STREET NAME	LIMITS (Eg FROM TO)	LENGTH FT.	WIDTH FT.	TYPE OF CONSTRUCTION
1	HILGERT ST	SEMANO BLVD TO S HAY LN	2,700	20.0	RECONSTRUCTION
2	SMITH ST	S MAIN ST TO S LAZY LN	2,700	20.0	OVERLAY
3	E RIVER DR - RILEY RD	FROM WINN LE ST ON E RIVER AROUND THE PARK TO OATH ON RILEY RD	2,542	17.8	OVERLAY
4	FIFTH ST	E RIVER DR TO RILEY RD	269	21.4	OVERLAY
5	FOURTH ST	E RIVER DR TO RILEY RD	303	20.0	OVERLAY
6	MOBILE RM	CEMETERY RD TO SMITH ST	302	20.0	RECONSTRUCTION
7	CHERRY ST	CEMETERY RD TO SMITH ST	300	15.4	OVERLAY
COMPLETED			2,833		
WORKING ON					



- CDBG – Groundwater Storage Rehab
Total: \$490,000 CDBG: \$260,000




The City of Clute

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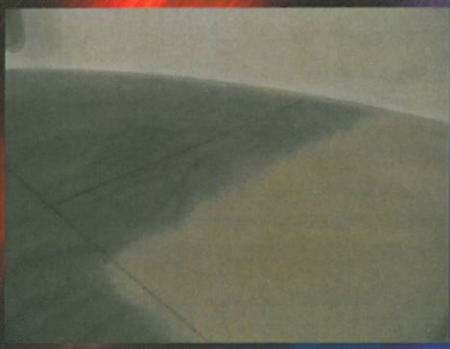
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The City of Clute

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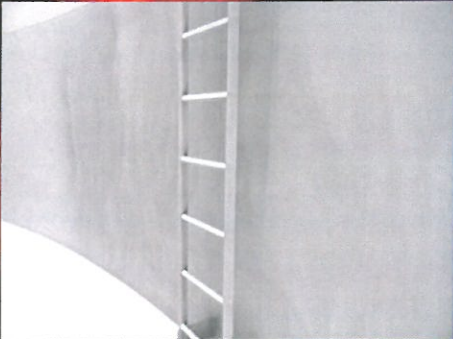

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Total: \$490,000 CDBG: \$260,000




• CDBG – Elevated Storage Rehab
Total: \$490,000 CDBG: \$260,000



- Chapter 380 – College Park Section 6
\$1,400,000

Loan Reimbursements:


Last Year:	\$196,125	
Current Year:	197,625	
TOTAL:	\$393,750	28% Complete



- Liberty Street

- Chapter 380 – Woodshore Development

Residential:



Commercial: New Chapter 380 Agreement

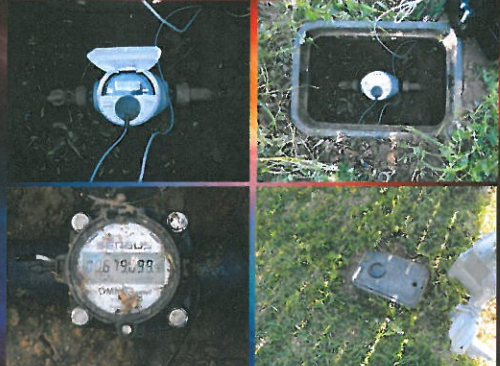
Schneider Electric Contract:

Contract Amount:	\$5,194,793
Paid:	\$2,915,036
	56%


- New Fire Station

Allocated Amount:	\$3,500,000
Current Facility:	\$3,145,000
Equipment / Furnishings:	\$250,000
Contingency:	\$150,000
DISCUSS & CONSIDER:	05/01/2014

- Schneider Electric – Automatic Meter Reading




- Schneider Electric – WWTP Upgrade




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www.ci.clute.tx.us

- Schneider Electric – WWTP Upgrade



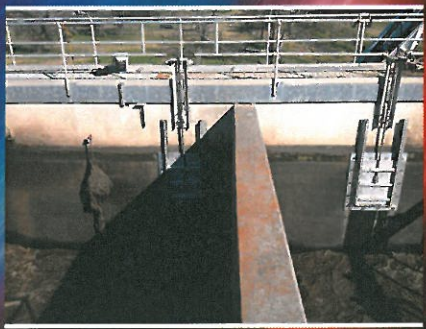
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- Schneider Electric – WWTP Upgrade




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• Schneider Electric – WWTP Upgrade

The City of Clute

Street Sign Upgrades/Replacement
Approximately 825 Signs

The City of Clute

• Schneider Electric – WWTP Upgrade

The City of Clute

Decorative Street Lighting / Banners

The City of Clute

• Schneider Electric – Lighting Retrofits

- Municipal Pool **
- EMS Building
- City Hall
- Municipal Park
- Wastewater Treatment Plant
- Service Center
- Police Station
- Library
- Municipal Court

The City of Clute

• Median Beautification

The City of Clute

• BASF + 600ft Sewer Main

The City of Clute

Legend:

- Already installed
- Under Construction
- Future City Construction
- BASF Requested

• EDC Special Grant Program

The City of Clute

Last Year (FY 2012-2013): Budget: \$45,000

• Tom's Pawn Shop	\$5,000	Fencing
• Apex Metal System	6,000	Façade
• Quality Inn	2,500	Painting
• Reck's Grocery	6,000	Parking Lot
• TJ's Lube Shop	6,000	Facade
TOTAL:	25,500	

Current Year (FY 2013-2014): Budget: \$25,000

• New Honda Business	\$6,000	Façade
• Luyck Plumbing	6,000	Facade
• Village on the Creek	6,000	Parking Lot
TOTAL:	18,000	

• Motel 6 – City Crews – Water Blowout

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4:00 am

• BISD Crosswalks

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• Marking Streets Thermal Ply

The City of Clute

- Municipal Park Parking Lot
- Old Angleton – Bucee's to Main
- Main St

The City of Clute
Great Things Happen Here!

City Council
4-10-14

CITY COUNCIL MEETING ATTENDANCE LIST

	NAME	ADDRESS
1.	Billy Keenning	CLUTE TX
2.	Rubin Earl Boykin	CLUTE TX
3.	Sandra Boykin	Richwood, TX
4.	Lauren Beard	Lake Jackson TX
5.	Pinkey Hartlin Jr	Lake Jackson TX
6.	D Kesner	CLUTE TX
7.	Cardyn Weatherly	CLUTE, TX
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		